

Hugglescote Surgery

PATIENT PARTICIPATION GROUP MEETING MINUTES

Date: Thursday 25th July 2025

Time: 1.00pm

Venue: Health Promotion Room

Attendees: Peter Shelton, David Wood, Janet Wood, Bob White, Joy White, John Hudson, Rosie Ryder, Alan Ryder

For the practice: Melissa Coleman (Chair), Amy Birch (Minutes)

External: Emelia Elton (Social Prescribing Link Worker NWL)

Apologies:

Item	Details
1.	<p>External</p> <ul style="list-style-type: none">Emelia Elton introduced Social Prescribing Link Worker role and support available to connect individuals with non-medical, community-based support to improve health and well-being. Working closely with GP surgeries and services such as Voluntary Action Leicestershire (VAL), linking patients to local groups, clubs and support organisations for issues like loneliness, debt and physical activity. Patients can be referred by the practice to be supported by link workers. <p>ACTION: Practice to add a SPLW section to website and health promotion screens.</p> <p>Practice News</p> <ul style="list-style-type: none"><u>Reception Team</u><ul style="list-style-type: none">Chloe new starter JuneReception now fully staffed.InTouchNow - notice given, contract ceases Autumn 25.<u>Admin Team</u><ul style="list-style-type: none">Admin team fully staffed.<u>Nursing Team</u><ul style="list-style-type: none">Steph – Nursing Associate (PCN Employed), starting September 21.5hrs per week.Lauren no longer employed by practice, July.<u>Management Team update</u><ul style="list-style-type: none">Lauren – Management Team Administrator, July 24hrs per week.<u>GP Team</u><ul style="list-style-type: none">Dr Chantrill and Dr Lad complete training Aug, leaving for Salaried employment elsewhere.Dr Iloekwe, Dr Shihadeh and Dr Abdul-Khaliq, 3rd year GP trainees, Aug 25-Aug26

	<p>placement.</p> <ul style="list-style-type: none"> ○ Dr Saney (Salaried GP) reducing to 2 sessions per week from September. <ul style="list-style-type: none"> • <u>Recruitment</u> <ul style="list-style-type: none"> ○ 2 GP sessions available ○ Practice Nurse OR Pharmacy Technician vacancy
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2.	Other Practice News
3.	Patient Question Time
4.	Any other business
5.	<p>Date and Time of Next Meeting</p> <ul style="list-style-type: none"> • Thursday 18th September 2025, 1pm