

Hugglescote Surgery

PATIENT PARTICIPATION GROUP MEETING MINUTES

Date: Tuesday 3rd June 2014

Time: 12 – 1.30pm

Venue: Meeting Room

Attendees: Alan Ryder, Rosie Ryder, Mick Bates, Sheila Forgham, Janet Hammonds, Katharina O’Keefe, Bob White, Joy White, Jackie Knight, Peter Lacey

For the practice:
Keleigh Atkin

In attendance:

Apologies:
Carolyn Feeney, Sue Gillespie

Item	Issue	Action	Owner
1.	Introductions were made		
2.	Minutes and matters arising from last PPG meeting 03/04/2014 <ul style="list-style-type: none"> Nothing to report 		
3.	CADRIS (Coalville and District Relief in Sickness Fund) - Speakers: Anita Mullins <ul style="list-style-type: none"> Anita describe how CADRIS was formed Outlined the remit of CADRIS – aims to offer financial assistance to residents in the old Coalville Urban District who face financial problems brought about by their medical condition or illness Gave examples of work that CADRIS had helped to support 		
4.	PPG Action Plan Progress against the Action plan was discussed - <ul style="list-style-type: none"> We are placing another advert for a salaried GP Car Parking – KA to continue to chase Marlene Reid Medication Reviews – review of information given in practice leaflet 		
5.	Surgery Update <ul style="list-style-type: none"> Locality PPG meeting – yes this PPG would be interested in meeting with other local PPGs Newsletter assistance – JK agreed to offer support to KA in producing the patient newsletters Diabetes health event – PL agreed to help organise this event Unplanned admissions avoidance – details of this new 		KA KA KA

	enhanced service given		
6.	<p>Patient Question Time</p> <ul style="list-style-type: none"> • Can shoulder injections be done by GPs other than Dr Gauhar due to waiting time for an appointment? • Did Not Attend letters – can these be worded differently, when do patients get these letters? To be discussed at the next meeting • Car park quotes – how much would it cost to make the front into a car park? 		<p>KA</p> <p>KA</p> <p>KA</p>
7.	AOB - none raised		
8.	<p>Date and time of next meetings:</p> <ul style="list-style-type: none"> • Tuesday 29/07/2014 5-6.30pm 		