

Hugglescote Surgery

PATIENT PARTICIPATION GROUP MEETING AGENDA

Date: Wednesday 2nd October 2019

Time: 5:00pm

Venue: Health Promotion Room

Apologies:

Item	Issue	Action	Owner
1.	Introductions		
2.	Minutes of last meeting	Update	All
3.	Action Plan Update <ul style="list-style-type: none">• Next available GP appointment• Premises• Online services registration• ESCR sign-up• Friends and Family Test	Information/Discussion	KA
4.	WL CCG PPG Network <ul style="list-style-type: none">• Last meeting update	Information	BW
5.	NWL Federation PPG <ul style="list-style-type: none">• Last meeting update	Information	BW
6.	Fundraising <ul style="list-style-type: none">• Next event• External defib	Discussion	KA/MC
7.	Practice News <ul style="list-style-type: none">• GP team update• Nursing team update• Reception/Admin team update• Meeting times• Nextdoor• Community directory	Information/Discussion/ Decision	KA
8.	Patient Question Time – an opportunity for patients to raise any questions to the practice team.	Discussion	Patients
9.	Any other business	Discussion	All
10.	Date and time of next meeting	Decision	KA