

# Hugglescote Surgery

## PATIENT PARTICIPATION GROUP MEETING AGENDA

**Date:** Thursday 7<sup>th</sup> March 2019

**Time:** 1:00pm

**Venue:** Meeting Room

### Apologies:

Item	Issue	Action	Owner
1.	Introductions		
2.	Minutes of last meeting	Discussion	All
3.	Action Plan Update <ul style="list-style-type: none"><li>• Next available GP appointment</li><li>• Premises</li><li>• Online services registration</li><li>• ESCR sign-up</li></ul>	Information/Discussion	KA
4.	Practice Leaflet	Update	KA
5.	WL CCG PPG Network <ul style="list-style-type: none"><li>• Last meeting update</li></ul>	Information	BW
6.	NWL Federation PPG <ul style="list-style-type: none"><li>• Last meeting update</li></ul>	Information	BW
7.	Practice News <ul style="list-style-type: none"><li>• Salaried GP recruitment</li><li>• Nursing team update</li><li>• New telephone system</li><li>• Practice newsletter</li><li>• Practice boundary</li><li>• NHS comments</li></ul> <a href="https://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44003">https://www.nhs.uk/Services/GP/Overview/DefaultView.aspx?id=44003</a>	Information/Discussion/ Decision	KA
8.	Patient Question Time – an opportunity for patients to raise any questions to the practice team.	Discussion	Patients
9.	Any other business	Discussion	All
10.	Date and time of next meeting	Decision	KA