

Hugglescote Surgery

PATIENT PARTICIPATION GROUP MEETING AGENDA

Date: Tuesday 14th August 2018

Time: 1:30pm

Venue: Meeting Room

Item	Issue	Action	Owner
1.	Welcome to Andrew Bridgen	Information	KA
2.	Introductions		
3.	Premises Issues		
4.	Minutes of last meeting	Discussion	All
5.	Action Plan Update <ul style="list-style-type: none"> • Next available GP appointment • Premises • GP Patient Survey 	Information/Discussion	KA
6.	Active Signposting	Update	KA
7.	Over the Counter Medications (OTC) – National Guidance https://www.england.nhs.uk/wp-content/uploads/2018/03/otc-guidance-for-ccgs.pdf	Information/Discussion	KA
8.	WL CCG PPG Network	Information	BW
9.	NWL Federation PPG	Information	BW
10.	Training Hub & Workforce	Update	KA
11.	Practice News <ul style="list-style-type: none"> • Salaried GP recruitment • New registrars in August • Practice appraisal – any volunteers? • Patient complaints • Flu Clinic 	Information/Discussion/ Decision	KA
12.	Patient Question Time – an opportunity for patients to raise any questions to the practice team.	Discussion	Patients
13.	Any other business	Discussion	All
14.	Date and time of next meeting	Decision	KA