

Hugglescote Surgery

PATIENT PARTICIPATION GROUP MEETING AGENDA

Date: Wednesday 27th June 2018

Time: 10.30AM

Venue: Meeting Room

Item	Issue	Action	Owner
1.	Introductions	Information	KA
2.	Minutes of last meeting	Discussion	All
3.	Active Signposting	Update	KA
4.	Correspondence Management	Update	KA
5.	Action Plan Update <ul style="list-style-type: none">• Next available GP appointment• Premises• GP Patient Survey	Information/Discussion	KA
6.	WL CCG PPG Network	Information	BW
7.	NWL Federation PPG	Information	BW
8.	Training Hub & Workforce	Update	KA
9.	Flu Clinic	Information	KA
10.	Practice News <ul style="list-style-type: none">• Dr Tank leaving• New registrars in August• Practice appraisal• Meeting MP Andrew Bridgen	Information/Discussion/ Decision	KA
11.	Patient Question Time – an opportunity for patients to raise any questions to the practice team.	Discussion	Patients
12.	Any other business	Discussion	All
13.	Date and time of next meeting	Decision	KA