

Hugglescote Surgery

PATIENT PARTICIPATION GROUP MEETING AGENDA

Date: Wednesday 27th January 2016

Time: 1-2.30pm

Venue: Health Promotion Room

Item	Issue	Action	Owner
1.	Introductions	Information	KA
2.	Minutes of last meeting	Discussion	All
3.	Update on surgery and staffing structure	Discussion	KA
4.	Communication	Discussion	KA
5.	Premises	Information	KA
6.	COPD Event	Information	KA
7.	Friends and Family Test	Discussion	All
8.	Patient Question Time – an opportunity for patients to raise any questions to the practice team	Discussion	Patients
9.	Any other business	Discussion	All
10.	Date and time of next meeting: <ul style="list-style-type: none">• 09/03/2016 1-2.30pm	Information	KA